

*The mustard seed, the smallest of all seeds, yet when it grows, it is the largest of garden plants and becomes a tree, so that the birds come and perch in its branches.
Matthew: 13, v 32*

RISK ASSESSMENT FOR: Full reopening of schools 8 March 2021	Coronavirus (COVID-19): <u>v6</u>		Wilden C of E Primary School
Assessment by: Signature: <i>EC Claxton</i>	Date of assessment: 1st March 2021	Date of review: 16th June 2021	
Print Name: Clare Claxton Executive headteacher Lisa Byrne – Acting Deputy Headteacher Carol Calver – Vice Chair Governors Lorraine Knight – Governor	Location of activity: Whole site of Wilden C of E Primary School		

<p>Key risks:</p> <ul style="list-style-type: none"> • Someone becomes unwell with Covid-19 symptoms • There is a confirmed case of coronavirus • There are a number of confirmed COVID cases • Staffing: The school is in danger of closing because of low staffing levels • Health and Safety: Staff, parents, unions deem the health and safety measures in place inadequate resulting in low staffing or student attendance levels • Site constraints: adaptations to make the site safe within COVID 19 are not effective • Adaptations to the way pupils enter and leave the school do not operate effectively thus increasing the risk of transmission • Workload: staff workload in terms of emergency curriculum planning and adaptation is prohibitive in terms of time and practicality
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Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Risk rating	Normal/DfE Control Measures	Are Normal Control Measures Y/N/NA	
					In Place	Reviewed risk rating
Spread of Covid-19	Students Staff Visitors Drivers Cleaners	<p>The symptoms of coronavirus are:</p> <ul style="list-style-type: none"> a high temperature a new, continuous cough – this means coughing a lot, for more than an hour, or 3 or more coughing episodes in 24 hours loss of taste/smell 	12	<p>Cleaning and environmental hygiene</p> <ul style="list-style-type: none"> follow the COVID-19: cleaning of non-healthcare settings guidance Specific washing facilities are designated to each family group. Sanitiser will also be available in all learning spaces including outside. surfaces that children and young people are touching, such as toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters, more regularly than normal. Rota for responsible person and cleaning have been developed and displayed. Separate bins are provided for tissues/paper towels and these will be emptied regularly throughout the day. Windows will be open to aid ventilation. Where possible with regard to safeguarding and fire safety, door are readily available will be propped open to minimise door handle usage and aid ventilation. Antibacterial gel and anti COVID cleaning products <p>Personal hygiene</p> <ul style="list-style-type: none"> ensure that all adults and children: <ul style="list-style-type: none"> frequently wash their hands with soap and water for 20 seconds and dry thoroughly. Review the guidance on hand cleaning clean their hands on arrival at the setting, before and after eating, and after sneezing or coughing are encouraged not to touch their mouth, eyes and nose use a tissue or elbow to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it') adults will supervise handwashing at all times to ensure guidance is followed. young children will be encouraged to learn these habits through incorporating this into the lesson. Information has been circulated to staff and parents that normal personal hygiene is required following a day at school. Parents have been informed that children come to school in school uniform except on a PE day when they come in PE kit. (the latter is to minimise the risk to staff and pupils of the latter changing in a small area and staff contact whilst supporting the smallest children to change clothes 	Yes	4
	Vulnerable groups- Elderly, Pregnant workers, those with existing underlying health conditions Anyone else who physically comes in contact with someone in relation to school				Yes	4

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			12	<p>Reduce contact during arrival and exit the site</p> <ul style="list-style-type: none"> • Arrivals and collection at the school have been staggered to avoid possible contact. The school has 2 entry points (see attached parent letter of 6th Match 2021. • Floor markings have been developed to accompany the parent guidance • Access will be either at the Field Gate or onto the Village Green where classes will line up before being taken into their classroom. <table border="1"> <thead> <tr> <th>Class</th> <th>Start time</th> <th>Entrance and exit</th> <th>Finish time</th> <th>Finish time - Friday</th> </tr> </thead> <tbody> <tr> <td>Chipmunks</td> <td>8.50am</td> <td>Village Green</td> <td>3.05pm</td> <td>1 pm</td> </tr> <tr> <td>Hedgehogs</td> <td>8.50am</td> <td>Village Green</td> <td>3.05pm</td> <td>1pm</td> </tr> <tr> <td>Squirrels</td> <td>8.40am</td> <td>Village Green</td> <td>3.15pm</td> <td>12.50pm</td> </tr> <tr> <td>Otters</td> <td>8.45am</td> <td>Field Gate</td> <td>3.20pm</td> <td>1.05pm</td> </tr> <tr> <td>Muntjacs</td> <td>8.35am</td> <td>Field Gate</td> <td>3.10pm</td> <td>12.55pm</td> </tr> </tbody> </table>	Class	Start time	Entrance and exit	Finish time	Finish time - Friday	Chipmunks	8.50am	Village Green	3.05pm	1 pm	Hedgehogs	8.50am	Village Green	3.05pm	1pm	Squirrels	8.40am	Village Green	3.15pm	12.50pm	Otters	8.45am	Field Gate	3.20pm	1.05pm	Muntjacs	8.35am	Field Gate	3.10pm	12.55pm	Yes	2
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			12	<p>Reduce mixing within the school</p> <ul style="list-style-type: none"> • access to all classrooms is direct. • the access to the playground and field is also direct from the classroom. • breaktime will be staggered, the playground has been zoned to ensure all children have access to outside space for play and PE. • children will wash their hands before eating their dinner supervised by an adult. • So children remain socially distanced and have a table to sit at, hot dinners or packed lunches will be eaten either in the classroom or hall <table border="1"> <thead> <tr> <th>Class</th> <th>Before Lunch play</th> <th>Lunch Start time</th> <th>After Lunch play</th> </tr> </thead> <tbody> <tr> <td>Chipmunks</td> <td></td> <td>11.50 – 12:30 PM</td> <td>12:30 – 12.50PM</td> </tr> <tr> <td>Hedgehogs</td> <td></td> <td>11.50 – 12:30 PM</td> <td>12:30 – 12.50PM</td> </tr> <tr> <td>Squirrels</td> <td></td> <td>12:00 – 12:30 PM</td> <td>12:30 – 12.50PM</td> </tr> <tr> <td>Otters</td> <td>12:20 – 12:30 PM</td> <td>12:30 – 12:50 PM</td> <td>12:50 – 1:10 PM</td> </tr> <tr> <td>Muntjacs</td> <td></td> <td>12:30 – 12:50 PM</td> <td>12:50 – 1:20 PM</td> </tr> </tbody> </table>	Class	Before Lunch play	Lunch Start time	After Lunch play	Chipmunks		11.50 – 12:30 PM	12:30 – 12.50PM	Hedgehogs		11.50 – 12:30 PM	12:30 – 12.50PM	Squirrels		12:00 – 12:30 PM	12:30 – 12.50PM	Otters	12:20 – 12:30 PM	12:30 – 12:50 PM	12:50 – 1:10 PM	Muntjacs		12:30 – 12:50 PM	12:50 – 1:20 PM	Yes	3						
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			12	<ul style="list-style-type: none"> • toilets have been allocated to each class. Use of these will be limited in number to avoid overcrowding. Staff will monitor and ensure handles are wiped regularly with appropriate cleaning agents. • Staff will support children to follow the guidance at all times. 	Yes	3																														

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					In Place	Reviewed risk rating
			12	<p><u>Reduce the risk of transmission within the classroom</u></p> <ul style="list-style-type: none"> Each child will have a designated workspace with adequate spacing though it has been recognised that this will not be appropriate for pre-school and early years (adequate ventilation is now essential) Children will have their own stationery which will remain on their desk or in their trays and will include their own whiteboard, pen and glue stick. Parents have been requested not to send things into the school such as essential items, e.g. book bags. water bottles will be kept at each child's workspace. Children and staff bringing in birthday treats to share is not permitted <p><u>Reduce the use of shared resources</u></p> <ul style="list-style-type: none"> children in pre-school and early years may share resources that are easily cleaned, these will not be shared outside their class. Shared materials and surfaces will be cleaned and disinfected more frequently according to the cleaning schedule. Outside learning equipment will be limited and not shared between class groups. Only equipment that is easily cleaned will be made available. Shared PE equipment will be cleaned and left for 48 hours between class usage Key boards and mouse will be wiped using anti-bacterial wipes after each use Equipment that is not easily cleaned will be removed from the classroom. Reading books will be changed once a week. Books that are returned will be set aside for 72 hours before being cleaned and replaced in the Library. Children will not be permitted to take home resources from school other than reading books Practical lessons may take place if equipment can be cleaned thoroughly. Each class group's playtime will be staggered 	Yes	3
			12	<p><u>For shared rooms</u></p> <ul style="list-style-type: none"> Most lessons will take place within the classroom. The library and hall will be accessible. Staggered breaktime will be in place. 	Yes	3

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				<ul style="list-style-type: none"> The staff will have access to the staff room on a rotation basis. Only 2 members of staff in the room at once. If additional space is required, staff can use the head's office. Staffroom table to be cleared with no shared resources or food. Table, hot water heater handle, cutlery drawer handle and chair tops to be wiped with an anti bacterial wipe after each person has touched it. The HT office will be designated as a room if a child becomes ill. HT will continue to work in the office, if there is no child present. Only SLT and office staff may access the office, no more than 2 adults at one time. Office staff will work within the office, socially distanced. 		
				<u>Transport arrangements</u> <ul style="list-style-type: none"> Please see detailed letter to parents accompanying this risk assessment 	Yes	2

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Risk rating	Normal Control Measures	Are Normal Control Measures Y/N/NA	
					In Place	Reviewed risk rating
Someone becomes unwell (symptoms not related to Covid 19) or requires first aid due to injury	Students	Infect other people	12	Parents have been informed not to send their children to school if they feel unwell under any circumstances. Children will be removed immediately from the classroom if they become unwell. They should be taken to the HT office where they will wait with a member of staff to be collected. Parents should be contacted immediately to collect their child. If the child, outside of the first aider's bubble requires treatment, staff are advised to use PPE that is provided. In the event of a small graze, children that are able will be encouraged to apply their own dressing.	Yes	1
	Staff Visitors				Yes	3
	Drivers				Yes	1
	Cleaners				Yes	1
	Vulnerable groups- Elderly, Pregnant workers, those with existing underlying					

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Risk rating	Normal Control Measures	Are Normal Control Measures Y/N/NA	
					In Place	Reviewed risk rating
	health conditions Anyone else who physically comes in contact with someone in relation to school					
Someone becomes unwell with Covid-19 symptoms	Students Staff Visitors Drivers Cleaners	Infect other people	15	If anyone becomes unwell with a new, continuous cough or a high temperature in an education or childcare setting, they must be sent home and advised to follow the COVID-19: guidance for households with possible coronavirus infection guidance .	Yes	3
	Vulnerable groups- Elderly, Pregnant workers, those with existing underlying health conditions			If a child is awaiting collection, they should be moved to Head teacher's office where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.	Yes	3
	Anyone else who physically comes in contact with someone in relation to school			If they need to go to the bathroom while waiting to be collected, they should use the allocated toilet (upstairs). The toilet will be cleaned and disinfected using standard cleaning products before being used by anyone else.	Yes	3
				PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). A face mask plus visor should be worn by the supervising adult and a distance of 2 metres be main should be maintained. If contact with the child or young person is necessary, then disposable gloves, a disposable apron, face mask and visor should be worn by the supervising adult. In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital.	Yes	2 1

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Risk rating	Normal Control Measures	Are Normal Control Measures Y/N/NA	
					In Place	Reviewed risk rating
				<p>If a member of staff has helped someone who was unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the child subsequently tests positive. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people. See the COVID-19: cleaning of non-healthcare settings guidance.</p>	Yes	3
				<p>Parents of other children within the class will be informed to ensure they can identify any symptoms early and keep their child at home.</p>	Yes	3
				<p>Staff undertake Lateral Flow Testing twice per week and upload their results to the gov.uk website. School only needs to be informed if there is a positive test. LFTs are to be undertaken on Wednesday and Sunday evenings by 6pm in order to give senior leaders time to plan for the next day if someone tests positive.</p>	Yes	1

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Risk rating	Normal Control Measures	Are Normal Control Measures Y/N/NA	
					In Place	Reviewed risk rating
There is a confirmed case of coronavirus	<p>Students Staff Visitors Drivers Cleaners</p> <p>Vulnerable groups- Elderly, Pregnant</p>	<p>Threat to health / life</p> <p>Infect other people</p>	15	<p>When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 10 days. Their fellow household members should self-isolate for 14 days. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus and are encouraged to get tested in this scenario.</p> <p>Where the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.</p>	Yes	4

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Risk rating	Normal Control Measures	Are Normal Control Measures Y/N/NA	
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	workers, those with existing underlying health conditions			Where the child, young person or staff member tests positive, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 10 days. The other household members of the class or group do not need to self-isolate unless the child or staff member they live with subsequently develops symptoms.	Yes	2
	Anyone else who physically comes in contact with someone in relation to school			As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases a larger number of other children, young people may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary.	Yes	2
				Review Pastoral support for both staff and students in terms of supporting families where Covid-19 is confirmed and where outcomes are serious: ie. Life-threatening and life-taking. The Family Liaison worker will support staff and families.	Yes	1

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Risk rating	Normal Control Measures	Are Normal Control Measures Y/N/NA	
					In Place	Reviewed risk rating
Staffing: The school is in danger of closing because of low staffing levels	Students	Dangerous levels of supervision for students	15	<p>Staffing levels are monitored and are sufficient to ensure there are enough members of staff to supervise students in school.</p> <p>There is a register of staff under the following headings:</p> <ul style="list-style-type: none"> • staff who have/had Covid-19 • staff whose family members have Covid-19 • staff who are shielding • staff who have family members who are shielding <p>All staff who have been working at home will now physically attend school. At the time of writing there is no ongoing staff sickness or absence relating to chronic medical conditions and nobody shielding.</p> <p>By sticking closely to bubble control measures, it is possible to close a bubble, not the whole school. However, as all staff are back in their classes, it is more likely that a bubble will close as it is not possible to move staff to support other classes outside their bubble.</p> <p>Staff are informed of the symptoms of possible coronavirus infection, e.g. a cough, difficulty in breathing and high temperature, and are kept up-to-date with national guidance about the signs, symptoms and transmission of coronavirus.</p> <p>Any member of staff who displays signs of being unwell, such as having a cough, fever or difficulty in breathing, is immediately sent home and advised to call 999 if they become seriously ill or their life is at risk.</p> <p>In future, if staff are advised by their clinician or through a letter that they should rigorously follow shielding measures in order to keep themselves safe, they should not attend work.</p> <p>There are no staff who are shielding at Wilden Primary School at present, March 2021</p> <p>Staff ensure that any unwell members of staff who are waiting to go home are moved to the Head Teacher's office, away from others. Areas used by unwell members of staff who need to go home are appropriately cleaned once vacated.</p>	Yes	2
	Staff Visitors				Inadequate support for students and staff	Yes
	Drivers	Inadequate first aid provision				Yes
	Cleaners				<p>Vulnerable groups- Elderly, Pregnant workers, those with existing underlying health conditions</p> <p>Anyone else who physically comes in contact with someone in relation to school</p>	Yes
		Yes				1
		Yes				1
		Yes				1
		Yes				1
	Yes	2				

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Risk rating	Normal Control Measures	Are Normal Control Measures Y/N/NA	
					In Place	Reviewed risk rating
				If staff are waiting to go home, they are instructed to use the upstairs toilet to minimise the spread of infection.	Yes	1
				Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with the Health and Safety Policy, using PPE at all times.	Yes	2
				Staff are encouraged to transfer information digitally, e.g. via email, CPOMS and to avoid transferring information in paper format.	Yes	1
				Staff are informed via email and staff WhatsApp group that they must not enter the school premises if they show signs of being unwell and believe they have been exposed to coronavirus.	Yes	1
				Staff do not return to school before the minimum recommended exclusion period (or the 'self-isolation' period) has passed, in line with local and national guidance. Staff inform the SLT when they plan to return to work after having coronavirus.	Yes	
				A variety of communication channels have been set up and are available to all staff.	Yes	
				Staff have been communicated with via email about who they can talk to if they have concerns, e.g. about their commitments, health, workload and mental wellbeing. All staff support in this matter.	Yes	
				Staff rotas are put in place to minimise staff exposure to coronavirus, group sizes, and any additional workload.	Yes	
				Staff are encouraged to communicate remotely, where possible, and to minimise close-proximity interaction.	Yes	4
				Staff are encouraged to discuss how to manage their workload and balance their commitments, e.g. caring for dependants.	Yes	1
				Staff are aware of how to report sickness and how they will be paid during their absence.	Yes	
					Yes	

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				<p>All staff members' emergency contact details are up-to-date, including alternative emergency contact details, where required. Staff members' alternative contacts are contacted where their primary emergency contact cannot be reached.</p> <p>The First Aid Policy is up-to-date and outlines the management of medical emergencies – medical emergencies are managed in line with this policy and updated to include Covid 19 guidelines.</p> <p>Staff avoid contact with people who show symptoms of coronavirus, both in and out of school.</p> <p>Staff and volunteers avoid non-essential work-related travel, where practicable,</p> <p>Where practicable, staff and volunteers always keep at least two metres apart and avoid close proximity interaction. Where close proximity interaction (being less than two metres apart) cannot be avoided, staff and volunteers are instructed to:</p> <ul style="list-style-type: none"> • Identify beforehand which tasks must be done in close proximity to others and which tasks can be carried out at a distance or remotely. • Work side-by-side, where possible, instead of face-to-face. • Where face-to-face interaction is essential, minimise the frequency and duration of the interaction. • Limit close proximity interaction to 15 minutes at a time. • Limit the number of people in close proximity interactions to no more than two people. This particularly occurs with our 1:1 children. <p>The size and frequency of essential group gatherings is limited to no more than five people, and this is communicated to staff and volunteers. Training days will be conducted in the hall – staff will be socially distanced in the hall: maximum 6.</p> <p>Additional risk assessment regarding end of term service and performance will be considered after 16th June.</p> <p>The Church will conduct an independent risk assessment in the event that a 'leavers service' is held to be agreed by the schools Governing Board.</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	<p></p> <p>2</p> <p>3</p> <p>3</p> <p></p> <p>1</p> <p></p>

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Risk rating	Normal Control Measures	Are Normal Control Measures Y/N/NA	
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				<p>Where group gatherings must occur in larger numbers or higher frequency, alternative arrangements are put in place and enforced by the SLT, e.g. remote meetings are arranged.</p> <p>Contact with parents is minimised and alternative arrangements are in place – where contact with parents must occur face-to-face, infection control procedures and social distancing arrangements are communicated to parents.</p> <p>Where staff cannot follow social distancing arrangements for a particular activity, the headteacher/SLT assesses whether the activity needs to continue – mitigating actions are put in place if continuing the activity is essential.</p> <p>Staff experiencing anxiety or staff who have concerns are supported to ensure they are comfortable coming into school and to ensure maximum staff availability / attendance. Regular contact from the SLT ensure opportunity to express concerns and reassurance given.</p>	Yes	
					Yes	

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Health and Safety: Staff, parents, unions deem the health and safety measures in place inadequate resulting in low staffing or student attendance levels	Students Staff Visitors Drivers Cleaners	Dangerous levels of supervision for students	8	Add to and adapt the Health and Safety Policy to include aspects linked to Covid-19.	Yes	2
		Inadequate first aid provision		Agree procedures for staff to return safely to school and to prepare classrooms for the return of pupils. A safety check briefing will be conducted weekly to ensure the school is safe to open. New layout to accommodate additional pupils is compliant with Government Guidelines including children being in forward facing rows as far as is possible.	Yes	1
	Inadequate support for students and staff	DfE guidance for use of PPE has been disseminated to all staff and will be used accordingly.		Yes	1	
	Vulnerable groups- Elderly, Pregnant workers, those with existing underlying health conditions	Staff will be supported if they choose to use PPE. Stock has been ordered and levels will be monitor regularly.		Yes	1	
		Ensure 'normal' health and safety / PPM checks continue		Yes	2	
Anyone else who physically comes in contact with someone in relation to school						

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Site constraints: adaptations to make the site safe within Covid-	Students Staff Visitors Drivers Cleaners	Dangerous levels of supervision for students	8	Review what physical changes and adaptations will need to be made to the site – both in terms of a safe entry/exit to the school for all and safety around the site during lessons and recreation times. (See guidance for parents attached)	Yes	2
		Inadequate first aid provision		Classrooms have been rearranged to ensure all children are sitting side by side, facing forwards as far as is practical.	Yes	1

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Risk rating	Normal Control Measures	Are Normal Control Measures Y/N/NA	
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19 guidelines are physically or financially prohibitive	Vulnerable groups- Elderly, Pregnant workers, those with existing underlying health conditions Anyone else who physically comes in contact with someone in relation to school	Inadequate support for students and staff		There will be a member of staff on site who is qualified in First aid.	Yes	3

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Workload: If a teacher or teaching assistant tests positive and is very ill, other teachers or SLT will need to take on the planning and delivery of remote learning for that class	Students	Excessive staff workload	15	All teachers are asked to have a generic home learning pack that can be used as 'stand alone in the event that the teacher tests positive and is very unwell.	Yes	3
	Staff Visitors Drivers Cleaners	Staff stress and anxiety		If the TA or supply teacher takes over, SLT will provide ongoing support	Yes	
	Vulnerable groups- Elderly, Pregnant workers, those with existing underlying health conditions	Evidence of parental dissatisfaction		Remote learning will continue with the same high expectations that learning will follow the regular curriculum as has been the case between and January and March 2021 .	Yes	
	Anyone else who physically comes in contact with someone in relation to school	Lack of knowledge of the children in the class		The SENCO will provide advice differentiation for children with SEN within the class room. Daily timetables will be released incorporating links to online learning as appropriate	Yes	

RISK RATING

<i>Likelihood (L) x Severity (S) = Risk Value (RV) = Risk Rating (RR) = Action Priority (AP)</i>

Likelihood	
1	Unlikely to happen at all
2	Could happen but rarely
3	Likely to happen
4	Highly likely to happen
5	Almost certainly happen

Severity	
1	Minor Injury e.g. bruise, graze
2	Requiring medical attention
3	Temporary disability / 3 days off work
4	Serious injury / long term illness
5	Death or permanent disability

Risk Value	Risk Rating	Action Priority
16 - 25	Very High	Stop activity until risk is controlled
10 - 15	High	Take action straight away to control risk
6 - 9	Medium	Identify improvements to controls & a plan to implement them
3 - 5	Low	Low priority but consider possible action
1 - 2	Very Low	Further action may not be reasonably practicable

RISK ASSESSMENT REVIEW:

Where changes are identified at review the original risk assessment should be updated and saved as a new version (a copy of the original risk assessment should be retained). If no changes are required, this should be noted below.

Date of Review:	Assessor's Name:	Assessor's Signature:	Outcome of review: (Risk assessment reviewed & re-issued / No changes identified)	Senior Manager's Name:	Senior Manager's Signature:	Date signed:	Next Review Due:
	Mrs Claxton						15/06/21
	Mrs Calver						
	Mrs Knight						